

To: The Parent/Carer of:

Martin West
01928 704382

2nd March 2007
martin.west@halton.gov.uk

Dear Parent/Carer,

TRANSFER TO SECONDARY EDUCATION

Halton Local Authority is currently undertaking a review of parental preferences for secondary school places at the primary to secondary transfer stage.

As your child transferred to secondary school last September, and your preference was for an out-of-borough school, it would greatly assist our review if you would kindly agree to complete and return the attached questionnaire in the envelope provided by Friday 16th March 2007.

The information you provide will be invaluable and will allow Halton Local Authority to consider your responses as part of the wider review. Please be assured that all responses will remain anonymous and confidential.

If you have any queries or require any further information please do not hesitate to contact me.

Thank you again for your time in completing this questionnaire.

Yours sincerely

Martin West
Student Services Officer